



In Person Receipt of Diploma/Certificate

*Purpose: Used by graduates to pick up diploma(s)/certificate(s) at Marquette Central. Graduates with a financial obligation to the University are **not** eligible to obtain diploma(s)/certificate(s) until the obligation is satisfied.*

Student Instructions

1. Complete Section 1 & 2 of this form using a computer.
2. Print the form using the 'Print Form' button.
 - a. **a handwritten form will not be accepted.**
 - b. an incomplete form will not be processed and will be returned to you for completion.
3. Sign the form in Section 3; a digital signature is **not** acceptable.
4. Indicate all diplomas and certificates received in Section 2.
5. Submit this form to Marquette Central with an official photo ID.

Section 1: Graduate Information

Name _____

Name while attending Marquette _____

MUID _____	DOB MM/DD/YYYY _____	Email _____	@marquette.edu
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Section 2: Diploma/Certificate Information

Name as it appears on the diploma/certificate _____

Degree <i>(e.g. BS)</i> _____	Graduation Date _____	College/School _____
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Degree _____	Graduation Date _____	College/School _____
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Certificate <i>(e.g. Digital Storytelling)</i> _____	Graduation Date _____	College/School _____
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Certificate _____	Graduation Date _____	College/School _____
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Include diploma cover Yes No

Section 3: Graduate statement/signature

I hereby acknowledge receipt of my diploma(s)/certificate(s) and find it accurate and complete.

Signature _____ Date _____