



MARQUETTE UNIVERSITY GRADUATE SCHOOL

REQUEST TO ADD A COURSE

Marquette University does not generally allow the addition of courses after the close of registration because students have a difficult time making up the work that was missed. In unusual circumstances, exceptions will be considered. To add a course the student must obtain the instructor's signature before submitting this form to the Graduate School. Use a separate form for each additional course request. If you need any assistance completing this form, please contact the Graduate School at 414-288-7137.

STUDENT INFORMATION

Name:	<input type="text"/>	MUID:	<input type="text"/>
Email:	<input type="text"/>	Adviser:	<input type="text"/>
Program:	<input type="text"/>	Degree:	<input type="text"/>
Reason for requesting late addition of course (this information is required by federal regulations):	<input type="text"/>		
Student Signature:	<input type="text"/>	Date:	<input type="text"/>

COURSE INFORMATION

I am requesting the following course be added to my schedule:

Semester and Year add is being requested for (i.e. Fall 2016):	<input type="text"/>				
Department:	<input type="text"/>	Course Number:	<input type="text"/>	Section:	<input type="text"/>
Instructor:	<input type="text"/>	Credits:	<input type="text"/>		
Instructor Signature:	<input type="text"/>	Date:	<input type="text"/>		

PLEASE FORWARD COMPLETED FORM TO THE GRADUATE SCHOOL