

MINUTES OF THE MEETING OF THE
MARQUETTE UNIVERSITY POLICE DEPARTMENT
ADVISORY BOARD

OCTOBER 11, 2016

A meeting of the Marquette University Police Department (MUPD) Advisory Board was called to order in Ballroom A of the Alumni Memorial Union on Tuesday, October 11, 2016 at 2:06 p.m. Due and timely notice of the meeting, an agenda and draft minutes from the previous meeting were provided by email to each member of the Board in advance of the meeting. Notice of the meeting was also posted on the MUPD Advisory Board website. The meeting was open to the public.

Roll Call. Board members present in person at the meeting were Thomas Hammer, Chair of the Board and Associate Professor, Marquette University Law School; Herbert Lowe, Vice Chair of the Board and Professional in Residence, Diederich College of Communication; Keith Stanley, Executive Director of Avenues West and Near West Side Partners; Carol Trecek, Director of Continuing Education and Alumni Relations, Marquette University Dental School; Abe Ortiz Tapia, President of Marquette University Student Government (MUSG). Non-board members present at the meeting were Chuck Lamb, Vice President of Finance; Jim McMahon, Student Affairs; Paul Mascari, Chief of MUPD; Jeff Kranz, MUPD Captain; Ruth Peterson, MUPD Captain; Katie Berigan, MUPD Captain; and Jeff Kipfmueller, Associate General Counsel (as legal counsel to the Board).

Consideration of Minutes of the April 5, 2016 Meeting. Upon motion made by Ms. Trecek and seconded by Mr. Stanley, the minutes for the April 5, 2016 Board Meeting were unanimously approved.

Reappointment of Ms. Trecek. The Chair reported that President Lovell has appointed Ms. Trecek to a new 3-year term on the Board, and that she has accepted the appointment.

Election of Advisory Board Vice Chair for the 2016-17 Academic Year. Ms. Trecek nominated Mr. Lowe to serve as Vice Chair of the Advisory Board for 2016-17. The nomination was unanimously approved.

Chair's Report on 2015-16 Board Activities and Preview of 2016-17 Board Activities. The Chair indicated he was happy with what the board accomplished last year. Examples include establishment of a Board charter, Board rules, and a citizen complaint policy. The Board also reviewed multiple MUPD policies and procedures. The Board also served as sounding board for a number of matters, including Tasers. The Chair noted there were no citizen complaints filed with the Advisory Board last year. The Chair also noted that it has been announced that MUPD will report to the Executive Vice President of Operations once that position has been filled. Until then, MUPD will continue reporting to Finance.

Police Chief's Report.

MUPD Activities since April 2016 Advisory Board Meeting. The Chief indicated that MUPD saw a decrease in crime over the summer period. Crimes against persons

(robberies, batteries, thefts from persons) were down 15% from the previous summer. Property crimes were down 20% from the previous summer. Thefts are the most prevalent crimes and have seen the most modest decreases.

Captain Peterson gave a report about summer outreach programs regarding thefts. For example, MUPD officers visited all off-campus residences, handed out door hangers, visited approximately 150 residences and spoke with students relaying importance of locking doors, vehicles, housing, bikes, etc. MUPD also provided training for a number of departments and student groups over the summer. This included talking to thousands of students, providing education about LIMOs, safety patrols, self-defense classes, *etc.* MUPD Crime Prevention Officers are finishing up an education program entitled “*Home Safe Home*” in the Residence Halls. There was a discussion about doors on residence hall rooms which automatically close and lock. Currently, of the nine residence halls, five have doors that do not automatically close/lock. The ultimate goal is to have doors that close/lock on all residence hall rooms. There have been two “Coffee with a Cop” events this semester and one will be scheduled with the West Side community, working with Keith Stanley, probably at the beginning of November.

Captain Kranz provided an update on Tasers to the Board. During the last six months, MUPD has deployed Tasers 11 times, but a Taser has only been activated once -- after two MUPD officers were punched, including one suffering a broken nose. There has been no use of force incidents since the Tasers have been deployed.

There was a discussion about the civil unrest in the Sherman Park area over the summer. Jaywalking was also discussed.

MUPD Crime Statistics and Reporting. There was a discussion about crime reporting, daily crime logs, the annual security report, and the Clery Act.

New MUPD Initiatives since April 2016 Advisory Board Meeting. The Chief referenced President Obama’s Task Force on Policing in the 21st Century, which was created in response to the Ferguson, Missouri incidents. The task force created a report outlining many recommendations to improve policing. The Chief reported that MUPD is already doing many of the things that were recommended, but MUPD is looking at one area of the task force report per month to see how it can improve even more.

Captain Berigan provided a MUPD technology initiative update. Specifically, there was discussion about the MUPD Records Management System (RMS). MUPD currently uses ReportExec as its RMS. However, this product was not designed for police departments, but rather for hospitals or private industry. For example, it is not designed for booking someone, fingerprinting someone, *etc.* The majority of police departments in the Milwaukee area use ProPhoenix as an RMS. It has many advantages over ReportExec. Notably, two police departments that do not use ProPhoenix are the Milwaukee Police Department and the UW-Milwaukee Police Department. MUPD will likely be testing ProPhoenix in January 2017.

Implementation of Body Cameras.

Selection of Hardware: MUPD tested three models of body cameras and determined that the body-worn camera was the most effective (as compared, for example, with glasses-mounted cameras). Some of the body camera systems store all the data in the Cloud. This eliminates maintaining local servers. These systems have full audit trail capabilities and MUPD will be able to easily share video with the District Attorney or other law enforcement agencies. In addition, no one can alter, delete, or change the video once captured. The plan is for body cameras to be worn by shift commanders and those officers actively on patrol.

Development of Policy regarding Use of Body Cameras. There was significant discussion about when the body cameras will be active/inactive. MUPD has reviewed a number of policies regarding body camera usage. The Chair offered up the Board's services to review a draft of a body camera policy. Further discussion ensued about camera usage, releasing video footage, whether the footage is subject to the Open Records Law, *etc.*

Public Comments. There were no public comments offered at this meeting of the Advisory Board.

Other Business. Mr. Lowe indicated that two O'Brien Fellows will be providing presentations that may be of interest to the Board in the near future – and that he would forward information to the Board members.

Selection of Next Meeting Date. The next Board Meeting will be held on Tuesday, December 6, 2016, at 2:00 p.m. at a location to be announced.

Adjournment. There being no further business, there was a motion by Ms. Trecek to adjourn, which was seconded by Mr. Stanley. The Board unanimously approved the motion and the meeting was adjourned by the Chair at 3:48 p.m.

Respectfully submitted,

Jeffrey M. Kipfmüller
Associate General Counsel