

## **Participating (Non-tenure Track) Faculty - Application for 2023-24 Professional Development Awards**

The Office of the Provost has allocated \$10,000 to be distributed to participating faculty for professional development activities during the 2023-24 academic year (funds must be spent prior to May 15, 2024). All participating faculty (faculty not tenured or on the tenure track), full and part-time, are eligible to receive an award up to \$500. For faculty teaching only one semester during the 2023-24 academic year, the award must be spent during the semester of employment (for fall term only faculty, funds must be spent prior to December 1, 2023).

Awards will be made for relevant *professional development* activities, including, but not limited to: workshops, trainings, certifications, continuing education, etc. Please note, conference participation may only be funded, in whole or in part, if a connection to a specific professional development opportunity is clear.

A sub-committee of the Participating Faculty Task Force will review applications to determine award recipients. Criteria include (1) alignment with professional development; how the award (funds) will be used (2) the potential impact of the award, and (3) whether or not, and if so how much, the applicant has already received in professional development funds from other sources (e.g., department / college) this academic year.

***Applications are due by close of business (4:30 p.m.) Friday, September 29, 2023.*** Please send as an electronic attachment to Dr. Gary Meyer, Senior Vice Provost for Faculty Affairs ([gary.meyer@marquette.edu](mailto:gary.meyer@marquette.edu)). Dr. Meyer may also be contacted for questions about the application or awarding process.

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Name	
Department and College or School	
Title	
Marquette email Address	
Full-time or Part-time Faculty	
Amount Sought (\$500 limit)	

How will the funds be used for professional development? (Be as specific as possible)

How will receipt of this award impact your work at Marquette University?

Have you, or do you anticipate receiving any development funds this year from another source (e.g., your department or college/school; a source external to Marquette)? If yes, indicate how much you received and how the funds will be used.

Did you receive professional development funds through the provost's office last year? If so, how much did you receive?