



Marquette University
Salary Verification Form
Faculty salary payment request

Emp to be paid:

Department:

PI on Grant:

Grant information on file with ORSP indicates you have a budgeted salary for one of the following reasons:

Salary Recovery

Summer Salary

Cost Sharing

Other (ex: Addtl pay, Stipend, Overload):

ACCOUNT INFORMATION FOR SALARY Summer salary is half or full months.
Table with columns: Fund, RC, Restr, Natural, Start date, End date, Dollar amount

Indicate your approval by signing (electronic or other) and dating this form. To ensure your salary authorization is processed in time for the appropriate payroll period return this form to your Business Manager/Director. Form Due By:

PI Signature / Authorized Signer:

Date (mm/dd/yyyy):

Comments/Additional Information for this salary authorization request:

-----College Use Only-----

Budget Spreadsheet

SA Spreadsheet

Budgeted (mm/dd/yy)

SA Submitted

Costing completed (mm/dd/yy)

Copy to ORSP/Budget