**Organization Name:**

**Location of Event:**

**Date of Event:**

**Time of Event:**

**Contact Person:**

**Student Organization Event Risk Assessment Form**

Student organization, please answer the following questions as completely and as thoroughly as possible.

If you have any questions, please refer to the Marquette University Student Organization Handbook.

**(1) How will you prevent underage drinking?**

**(2) How do you plan on ensuring applicable policies/laws are followed?**

**(3) What will be the check-in procedures for this event?**

**(4) How will those over 21 be clearly distinguished from those under 21?**

**(5) How will the organization address an intoxicated member or guest?**

**(6) How will the organization address an acutely intoxicated member or guest who may be in need of medical attention?**

**(7) How will members be prepared for this event when it comes to risk management?**

**(8) Assess any other risks that are specific to this event.**