



**MARQUETTE
UNIVERSITY**

**MARQUETTE UNIVERSITY
ARNOLD L. MITCHEM FELLOWSHIP APPLICATION, 2011-2012
Cover Sheet**

1. All applications for this position must be initiated through Marquette University's electronic recruiting system found at <http://www.marquette.edu/hr/careers.shtml>. In addition to attaching a CV and letter of interest to the application please complete the application packet and send it via USPS to:

Dr. William C. Welburn
Senior Advisor to the Provost for Diversity Initiatives
Marquette University
Office of the Provost
P.O. Box 1881
Milwaukee, Wisconsin 53201-1881

The application packet should include:

1. a completed application form
2. graduate transcripts
3. dissertation prospectus limited to 10 pages
4. a description of teaching interests
5. a list of dissertation advisor and committee members
6. a progress toward degree form

Additionally, three confidential letters of recommendation, including one from the applicant's dissertation advisor, should be sent directly to the Dean.

Deadline for these materials: **January 10, 2011.**

2. Applicants must belong to a racial-cultural group historically underrepresented in the U.S. professoriate; in one of the following academic fields (for 2011-2012 fellowships): Education, English, Foreign Languages and Literatures, Mathematics and Mathematics Education, Statistics, and Computer Science, Philosophy, Political Science, Psychology, Social and Cultural Sciences, or Theology/Religious Studies, Journalism and Mass Communication, and Communication Studies; and well underway in the writing stage of their dissertations. The applicant's dissertation committee must have approved the dissertation research proposal and writing plan and given full approval to proceed before submission of an application for the Mitchem Dissertation Fellowship.
4. Applicants must be U. S. Citizens.
5. Please submit your most current *curriculum vitae*.
6. Official transcripts from your graduate school(s) must be submitted. (Student copies of transcripts or grade reports are not acceptable.)
7. Your dissertation prospectus is required. If the prospectus exceeds 10 pages, please submit a detailed summary of the prospectus (10 pages maximum length), outlining the research objectives, conceptual

framework, methodology, and timeline for the completion of your dissertation. In addition to the prospectus, include a one-page abstract of the dissertation with the title of the dissertation included.

8. Letters of reference from three faculty members, including your dissertation advisor and one other member of your dissertation committee, are required. The advisor should comment on the content and design of the dissertation project and the applicant's ability to complete the work in the proposed timeline. Letters of reference, along with the Letter of Reference Cover Sheet, may be sent directly to us at the address below, and must be received by January 11, 2011.
9. Please provide a list of all members on your dissertation committee, including advisor.
10. The progress toward degree form is to be completed by the Director of Graduate Studies or Academic Dean of your graduate school. Be sure the date on which the dissertation prospectus was approved is included.
11. Finalists will be invited to campus for interviews. Applicants will be notified of fellowships awarded by April, 2011.

Please send all materials to: Mitchem Dissertation Fellowship Program c/o Dr. William C. Welburn, Senior Advisor to the Provost for Diversity Initiatives, Marquette University, Office of the Provost, P.O. Box 1881, Milwaukee, Wisconsin 53201-1881