

**AGREEMENT BETWEEN**

**MARQUETTE UNIVERSITY**  
**DEPARTMENT OF COUNSELOR EDUCATION AND COUNSELING PSYCHOLOGY**

&  
**COOPERATING AGENCY (Name and Address):**

\_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**FOR THE CONDUCT OF A SUPERVISED COUNSELING PRACTICUM**

The above-named agency agrees to provide the facilities, student work opportunity, instruction, and supervision necessary to properly conduct a counseling practicum experience for the student named below and according to the guidelines described in the Department of Counselor Education and Counseling Psychology's "*Handbook for Master's Counseling Practicum and Internship*." Specifically, students are required to receive a minimum of one hour of individual or triadic on-site supervision per week. Supervisors must be licensed (i.e., LPC, LCSW, psychologist, LMFT, or psychiatrist) for at least two years and have training to supervise. Doctoral students are permitted to supervise if they have supervision training and are receiving supervision of supervision. The practicum course instructor will consult with the on-site supervisor about the student's progress through biweekly consultation (visit, email or phone) and two site visits during the semester. On-site supervisors will provide a written evaluation of the student at midterm and at the end of the semester.

**Name of Student** \_\_\_\_\_  
**Print Name**

**Inclusive Dates of Practicum** \_\_\_\_\_  
**Month/Date/Year**

**On-Site Supervisor** \_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature** **Date**

**Agency or Clinic Director** \_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature** **Date**

**Practicum Student** \_\_\_\_\_  
**Signature** **Date**

**Marquette Faculty Supervisor** \_\_\_\_\_  
**Signature** **Date**