

TRANSFER CREDIT GUIDELINES

Planning to take a course at another school?

Be sure to get the course approved

BEFORE you take it!

Find a Course:

Search by Course:

- Go to marquette.edu
- Search in the upper right: “Transferology” and scroll down to the [Transferology](#) link.
- Create an account (it’s free!) and click on the “Find a Replacement Course” tab. This option is helpful when you know the specific course you want. Filter by state to find schools close to you.
- **This database is for information only and does not indicate whether a transfer course will be approved or denied.**

Search by School:

- Go to marquette.edu
- Search in the upper right: “Transfer Central” and select the first result.
- Under the Transfer Central-US Institutions heading, click on the “[Transfer Central-US Institutions](#)” link. This option is helpful when you know your preferred school and want to see the courses they offer.
- **This database is for information only and does not indicate whether a transfer course will be approved or denied.**

External Transfer Course Approval:

- It is *highly recommended* that you find out in advance whether Marquette will accept the transfer courses you select. Use the [External Transfer Course Request: Undergraduate form](#) (link can be found on our website) to confirm transferability.
- Complete the form and either submit via your MU email address to otrdocs@marquette.edu, or turn in to Marquette Central in Zilber Hall.

Rules for Transfer:

- You must earn a grade of D or higher for the credit(s) to transfer to Marquette.
- Only credits transfer, not grades. Your Marquette GPA will not be affected by a course taken outside of Marquette.
- Your transcript from the external institution must be sent *directly* to Marquette’s Office of the Registrar after completion of the course.
- Verify that the transfer credit is posted to your academic record in Checkmarq within approximately four weeks of sending your transcript.
- Please review the full [Transfer Course Credit Policy](#) in the Undergraduate Bulletin for more information.

Questions? Contact the Engineering Academic Advising Center at coe-records@marquette.edu