

# MUGS NEWS

Marquette University  
Graduate School



March, 2011

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## 1. Upcoming Deadlines: Graduation, Financial Aid

If you read nothing else in *MUGS News*, please read the “Upcoming Deadlines” section each month! *MUGS News* will keep you informed of all important Graduate School deadlines. It is our principal way of keeping you on track so you can officially complete your program. Missing certain deadlines can have serious academic or financial consequences.

Note: Programs in the [Graduate School of Management](#) may follow a slightly different calendar or have different deadlines. Graduate students in accounting, business administration, executive MBA, economics, and human resources programs should visit the [GSM Web site](#) for deadlines, program requirements, announcements, and academic schedules that are unique to them.

### Graduation: May, 2011

Information on events associated with the May, 2011 Commencement (cap and gown pick up, baccalaureate Mass, diplomas, etc.) is available online at [2011 May Commencement Information](#).

- **Wednesday, April 13, 2011:** Last day for public defense of dissertation for all May graduates. Announcement of public defense is required 30 days prior to defense. See [www.marquette.edu/grad/forms\\_index.shtml](http://www.marquette.edu/grad/forms_index.shtml) for details.
- **Wednesday, April 20, 2011:** Final day to submit thesis, professional project or essay to the Graduate School with results and signatures for all May graduates.
- **Wednesday, April 20, 2011:** Results of comprehensive exams are due in the Graduate School for all May graduates. Registration for and the taking of the comp exams—and the turning in of the results—are all arranged between the student and his/her program or department.
- **Friday, May 6, 2011:** Final day to submit dissertation to the Graduate School with results and signatures for all May graduates.

### **Graduation: August, 2011**

No formal graduation ceremony is held in August. August master's and certificate graduates wishing to participate in the May, 2011 ceremonies must submit graduation applications early: **Monday, April 4, 2011** for Graduate School students only (not GSM).

August master's and certificate Graduate School graduates not intending to walk in May must submit graduation applications by **Wednesday, June 15, 2011**.

August Graduate School doctoral graduates walk in the following December's ceremony.

- **Wednesday, May 11, 2011:** Outlines (thesis, professional project, dissertation) due in the Graduate School office.
- **Wednesday, July 13, 2011:** Last day for public defense of dissertation for all August graduates. Announcement of public defense is required 30 days prior to defense. See forms page [www.marquette.edu/grad/forms\\_index.shtml](http://www.marquette.edu/grad/forms_index.shtml) for details, or go directly to the form at: [http://www.marquette.edu/grad/forms\\_applygraduation.shtml](http://www.marquette.edu/grad/forms_applygraduation.shtml).
- **Wednesday, July 20, 2011:** Final day to submit thesis, professional project or essay to the Graduate School with results and signatures for all August graduates.
- **Wednesday, July 20, 2011:** Results of comprehensive exams are due in the Graduate School for all August graduates. Registration for and the taking of the comp exams—and the turning in of the results—are all arranged between the student and his/her program or department.
- **Wednesday, August 10, 2011:** Final day to submit dissertation to the Graduate School with results and signatures for all August graduates.

### **Financial Aid (Merit-Based): Fall, 2011**

The deadline to apply for aid was **February 15, 2011**. Applications are currently being reviewed. Most decisions will be made in the next 30 days. Notifications to students are sent by mail. The deadline to apply for Catholic Schools Personnel Scholarships for fall is **Wednesday, June 15, 2011**.

### **Financial Aid (Merit-Based): Summer, 2011**

- **Friday, April 15, 2011:** The deadline to apply for merit-based tuition scholarships, Milwaukee Area Teachers Scholarships and Catholic Schools Personnel Scholarships from the Graduate School. The *Online Application for Financial Aid for Admitted Students* is available at [http://www.marquette.edu/grad/finaid\\_forms.shtml](http://www.marquette.edu/grad/finaid_forms.shtml). NOTE: There is limited scholarship support available in summer. Most programs have awarded all of their aid for the academic year in the fall/spring terms.

### **Financial Aid: Student Loans**

Visit Marquette Central's Web site for information on applying for need-based aid and deadlines: <http://www.marquette.edu/financialaid/index.shtml>.

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## **2. Feature: Results of the Graduate School Student Support Services and Programming Survey**

Marquette graduate students and faculty were surveyed in the fall term about a variety of student support services and programming for helping students complete their degree programs. The survey listed 18 academic support services and asked respondents to rate how helpful each service was (or would be, if they hadn't used it themselves) on a scale of 1 (minimally helpful) to 5 (very helpful). Non-academic services such as Recreational Sports or the Counseling Center were not included in the survey.

There were 230 students who completed the survey (128 master's, 94 doctoral, and 8 certificate students; 15% response rate), along with 37 department chairs and directors of graduate studies (51% response rate).

None of the services or programs was rated as less than 2.3 on average by either the students or the faculty. This suggests that students and faculty tend to find all the services listed at least somewhat helpful.

### **Top Student Support Services**

The top three services identified by graduate students as most helpful for completing their programs were:

1. Assistance in applying for fellowships.
2. A listing of fellowship opportunities.
3. Career Services (such as resume/CV/cover letter writing and interviewing skills).

Master's and doctoral students rated the services somewhat differently, however. For the **master's students**, the top 3 involved career services:

1. In-person critiques of resumes and mock interviews.
2. Support with resume/CV/cover letter writing and interviewing.
3. Separate career planning support for academic and nonacademic positions.

The top three most helpful services for **the doctoral students** were:

1. Assistance with applying for fellowships.
2. A listing of fellowship opportunities.
3. The Dissertation Boot Camp.

The **department chairs and directors of graduate studies** rated the services somewhat differently than the students. They rated the following services as the most helpful for their students:

1. Writing Center.
2. Dissertation Boot Camp.
3. Career Services.

These results will be very useful for planning academic support services, which help ensure that our students are successful in completing their degree programs, and for students who are moving into the early stages of their careers. The Graduate School, in collaboration with other offices, has begun offering new services to help meet needs that were identified in the survey. They included:

- A workshop on writing professional resumes and CVs was presented in November, with personalized feedback provided to students who brought in their draft resume or CV for review.
- A series of Web pages was just launched that provides information and guidance on applying for external fellowships and scholarships, and a workshop was just held that provided guidance on applying for these fellowship and scholarship opportunities.

- The schedule for the Dissertation Boot Camp was extended so that it will be offered multiple times per year.

We thank everyone who responded to this survey. Additional services and programs are in the planning stages.

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### **3. Panel Discussion March 3: Being Black at a Predominantly White Institution**

A panel discussion entitled "Being Black at a Predominantly White Institution" will take place on Thursday, March 3, 2011, 4:30 to 6 p.m. in Raynor Library, Beaumier Conference B&C. This discussion will broadly discuss the dynamics of being black in a largely white environment, but also inquire into experiences of being black here at Marquette. It also invites constructive suggestions on how to nurture communities of color on campus.

The panel will include members from the faculty, administration, and student body at Marquette. Participants will be: **Dr. Nakia Gordon**, Assistant Professor of Psychology, **Fr. Bryan Massingale**, Associate Professor of Theology, **Dr. L. Christopher Miller**, Vice President for Student Development, **Ms. Felisa Parris**, Academic Adviser in the College of Professional Studies, and **Ms. Whitney Sanders**, Senior, Criminology and Law Studies.

If you have any questions, you may contact [joseph.flipper@marquette.edu](mailto:joseph.flipper@marquette.edu). This event is sponsored by the Black Graduate Student Association at Marquette University.

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### **4. Raynor Memorial Libraries News**

#### **Distance Services for Grad students**

The Libraries extend library services to graduate students who are:

- Currently registered with the university, AND
- Not taking on-campus courses, AND
- Are dissertating out of state, or are on internships or other placements.

The distance services program will send Marquette library materials, both books and journal articles, directly to your home. Interlibrary loan articles (but not books) may also be requested. See [complete guidelines](#) here, or follow the links from the library home page under "Services", then "Request Forms", then "Interlibrary Loan and Distance Services." Please call (414) 288-3606 or e-mail [Joan Sommer](mailto:Joan.Sommer) if you have questions or would like more information.

#### **Dittman Deadline March 11**

You are encouraged to consider entering your 2010 grade-A paper or project in the 14<sup>th</sup> annual library research competition. The winning paper will receive \$200. The entry form and submission guidelines are available [here](#).

#### **Zotero**

Librarians have created a [new research guide to support use of Zotero](#), a free application that allows users to collect, manage, cite, and share research sources. An alternative to RefWorks, Zotero was created especially for humanities disciplines. The Zotero guide also has a comparison chart for the various citation managers. New research guides are posted frequently, and number more than 100. See a [complete subject list here](#).

## **Reminders**

There are two reminders as we approach the semester mid-point:

1. Are you new to Marquette? Take a look at the [Graduate Student's Guide to Libraries](#), which offers tips for taking advantage of all the libraries offer. Also,
2. **Research Consultations** are available to students in all disciplines. Make an appointment for a one-on-one meeting with a librarian to review research sources, databases, and strategies for your topic. Request a consultation [here](#).

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## **5. Recent Graduate Student and Alumni Accomplishments**

What have you been up to lately? Have you presented the results of your research at a conference? Have you had a publication accepted? Did you receive a scholarship or grant? Our graduate students are a productive, if somewhat modest, lot. We know you don't want to brag, so let us do it for you.



Please e-mail your professional and scholastic accomplishments for inclusion in this newsletter to Mr. [Thomas Marek](#), Assistant Director for Financial Aid.

Your digital photos for reprint are welcome.

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## **6. Calendar**

Note: Programs in the [Graduate School of Management](#) may follow a slightly different calendar or have different deadlines. Graduate students in accounting, business administration, executive MBA, economics, and human resources programs should visit the [GSM Web site](#) for deadlines, program requirements, announcements, and academic schedules that are unique to them.

For the Office of the Registrar's full **2010-11 Academic Calendar**, which includes start and end dates for each session, [click here](#). Marquette University's [Calendar of Events](#) is available online.

### **2010-11 Session Dates** **(also listed in bulletin and online):**

#### **SPRING TERM 2010-2011**

Session 1: 1/17/11 - 5/14/11

Session 2: 1/17/11 - 3/12/11

Session 3: 3/21/11 - 5/14/11

Session 4: 1/4/11 - 5/14/11

Session 5: 1/17/11 - 6/18/11

#### **SUMMER 2011**

Session 1: 5/23/11 - 7/2/11

Session 2: 7/5/11 - 8/13/11

Session 3: 5/31/11 - 7/30/11

Session 4: 5/16/11 - 7/2/11

Session 5: 7/5/11 - 8/20/11

Session 6: 5/16/11 - 8/13/11

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## March 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13 Spring Holiday March 13- 20: No Classes	14	15	16	17 	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

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## April 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 August graduation applications due for May walks	5	6	7	8	9
10	11	12	13	14	15 Summer financial aid deadline	16
17	18	19	20	21 Easter Holiday April 21-24	22 Good Friday University offices closed	23
24	25	26	27	28	29	30

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## May 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7 Final day of classes
8 Exam week	9	10	11 Outlines due for August grads	12	13	14
15	16	17	18	19	20	21
22 Graduation	23	24	25	26	27	28
29	30 Memorial Day No classes; offices closed	31				

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## June 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15 August graduation applications due for non-May walks	16	17	18
19	20	21	22	23	24	25
26	24	28	29	30		

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*MUGS News* is the Graduate School's newsletter. *MUGS News* will bring you information about Graduate School policies, deadline reminders, job postings, and other meaningful news you can use. [Past issues](#) of *MUGS News* are available online.

*MUGS NEWS*  
March, 2011 Vol. 15 No. 6  
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Visit the Graduate School's Web site at [www.marquette.edu/grad](http://www.marquette.edu/grad).

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