

MUGS NEWS

Marquette University
Graduate School



November, 2011

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1. Upcoming Deadlines: Graduation, Financial Aid

If you read nothing else in *MUGS News*, please read the “Upcoming Deadlines” section each month! *MUGS News* will keep you informed of all important Graduate School deadlines. It is our principal way of keeping you on track so you can officially complete your program. Missing certain deadlines can have serious academic or financial consequences.

Note: Programs in the [Graduate School of Management](#) may follow a slightly different calendar or have different deadlines. Graduate students in accounting, business administration, executive MBA, economics, and human resources programs should visit the [GSM website](#) for deadlines, program requirements, announcements, and academic schedules that are unique to them.

The full Academic Calendar, including deadlines and vacation schedule is online at [MU Central Academic Calendar 2011-12](#). An alternate, [Graduate School-only listing of Important Dates and Deadlines](#) is available on the Graduate School’s website.

Graduation: December, 2011

Tuesday, November 15, 2011

Last day for public defense of the dissertation. Announcement of public defense is required 30 days prior to the defense. See http://www.marquette.edu/grad/forms_index.shtml for details.

Monday, November 21, 2011

1. Final day to submit thesis, professional project or essay to the Graduate School or GSM with results and signatures.

2. Results of comprehensive exams due in the Graduate School or GSM. Registration for and the taking of the comp exams—and the turning in of the results—are arranged between the student and his/her program or department.

Wednesday, December 7, 2011

Final day to submit dissertation to the Graduate School with results and signatures.

Graduation: May, 2012

Wednesday, February 1, 2012

Deadline to apply for May graduation online.

If you submit your *Graduation Application* after this date, you will not graduate and you will not receive your diploma. You will have to apply for graduation for a future term.

Corresponding deadlines for your program may be earlier than those listed in the *Graduate School Bulletin*; contact your program for specific information.

Materials must be submitted to the Graduate School or GSM on or before the dates listed in the *Graduate School Bulletin*.

Master's, certificate, and doctoral students must apply for graduation online at

http://www.marquette.edu/grad/forms_applygraduation.shtml.

Graduate School of Management (GSM) students (accounting, MBA, executive MBA, economics or human resources) must apply for graduation online at

<http://www.busadm.mu.edu/graduate/graduation.shtml>.



Graduation: End of Summer, 2012

No formal graduation ceremony is held in August.

August master's and certificate graduates wishing to participate in the May, 2012 ceremonies must submit graduation applications early: **Monday, April 2, 2012** for Graduate School students, and **Wednesday, February 1, 2012** for GSM students.

August master's and certificate Graduate School and GSM graduates not intending to walk in the May, 2012 ceremony must submit graduation applications by **Wednesday, June 13, 2012**.

August Graduate School doctoral graduates walk in the December, 2012 ceremony.

Master's, certificate, and doctoral students must apply for graduation online at

http://www.marquette.edu/grad/forms_applygraduation.shtml.

Graduate School of Management students (accounting, MBA, executive MBA, economics or human resources) must apply for graduation online at

<http://www.busadm.mu.edu/graduate/graduation.shtml>.

Financial Aid: Spring, 2012

Tuesday, November 15, 2011

Deadline to apply for spring, 2012 merit-based financial aid (tuition scholarships, teaching and research assistantships, Milwaukee Area Teachers Scholarships, Catholic Schools

Personnel Scholarships. Apply online at http://www.marquette.edu/grad/finaid_forms.shtml.

Note: Only limited aid is available in spring. Many programs have awarded all of their assistantships and scholarships in the fall term.

Financial Aid: Fall, 2012

Wednesday, February 15, 2012

Deadline to apply for fall, 2012 merit-based financial aid (tuition scholarships, teaching and research assistantships, Milwaukee Area Teachers Scholarships). Apply online at http://www.marquette.edu/grad/finaid_forms.shtml.

Friday, June 15, 2012

Deadline to apply for fall, 2012 Catholic Schools Personnel Scholarships. Apply online at http://www.marquette.edu/grad/finaid_forms.shtml.

Financial Aid: Summer, 2012

Monday, April 16, 2012

Deadline to apply for summer, 2012 merit-based financial aid (tuition scholarships, Milwaukee Area Teachers Scholarships, Catholic Schools Personnel Scholarships). Apply online at http://www.marquette.edu/grad/finaid_for_ms.shtml.

Note: No assistantships are offered by the Graduate School in summer.



Financial Aid: Student Loans

Visit the Office of Student Financial Aid's website for information on applying for student loans and deadlines:

<http://www.marquette.edu/financialaid/index.shtml>.

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2. Doctoral Students: Register Now for January Dissertation Boot Camp

Doctoral students can now register for the upcoming January, 2012 Dissertation Boot Camp. Sponsored by the Marquette University Graduate School, the Dissertation Boot Camp offers a dedicated time and location for students to come together and work towards the completion of their dissertations. Faculty facilitators are available throughout the week to monitor progress and offer suggestions. The boot camps also provide an opportunity for dissertators to connect with other doctoral students and establish a sense of community. Over the past four years, more than one hundred doctoral students have benefitted from the events.

The January, 2012 DBC will be held from Monday, January 9 through Friday, January 13 in the lower level of the [Raynor Library](#). Participants will work from 8 a.m. to 5 p.m. daily with an early dismissal on Friday. If you are interested in participating, please e-mail **Bethany Neubauer** at bethany.neubauer@marquette.edu with the following information:

- Your name and your MU ID number,
- Your academic department,
- The current stage of your program (pre-DQE, conducting research, writing, etc.),
- A brief description of your dissertation or intended area of research, and
- Your adviser's name.

Once you've expressed an interest, we will ask for a more in-depth description of your research. Additionally, a \$50 deposit will be required to secure your place. This deposit will be refunded on the final day of boot camp. If demand exceeds capacity, we will enroll students on a first-come, first-served basis, with the caveat that we will review applications to ensure an equitable distribution across the colleges/departments.

We continue to receive positive feedback from our boot camp alumni and hope you will consider joining us in January! If you would like to ask a past participant about their DBC experience or have any questions, contact **Bethany Neubauer** at bethany.neubauer@marquette.edu.

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3. Resources: Graduate Student Career Planning Workshops

Workshops on Job Search and Interviewing

Over the coming weeks, the Graduate School is offering the second set in a series of career planning workshops for graduate students. The first set of workshops (offered early in September) focused on career decision making and goal setting, the second set will cover the documents that are needed when searching for positions (e.g., cover letters, resumes, CVs), and the third set will cover interviewing.



The workshops are broken into three general career tracks (academia, nonprofit organizations, and corporate and industrial organizations) because each career track tends to use different practices. We are very pleased that **Matt Myers** from the Career Services Center will be leading these workshops.

All graduate students are invited to the workshops. You don't need to RSVP; you can just show up. All workshops are in the Career Services Center, Holthusen Hall, Room 116K.

Preparing the Documents Needed for the Job Search

- Corporate/industry positions: Tuesday, November 15, 3:30 – 4:30 p.m.
- Nonprofit positions: Thursday, November 17, 3:30 – 4:30 p.m.

Preparing for Job Interviews

- Academic positions: Thursday, November 10, 3:30 – 4:30 p.m.
- The workshops for corporate/industry and nonprofit positions will be held later in the winter because interviewing normally takes place later in these areas.

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4. Resources: Find Us on Facebook Soon

To further connect and create a dialogue with our prospective and current students, the Graduate School will soon launch its own Facebook page this winter.

More details will be available in the December *MUGS News*.

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5. Raynor Memorial Library News

New Website Feature: Tell Us

The Libraries have added a new tab to its website inviting suggestions, comments, and other ideas about library services. "Tell Us" is a blog-like feature that will eventually provide an archive of past comments. [Click for more about Tell Us.](#)

Alcott Lecture November 10

"Louisa May Alcott: Literary Phenomenon and Social Reformer" is the 2nd lecture in this fall's Alcott series. It will take place at 4:30 p.m. Thursday, November 10, 2011 in the Raynor Conference Center. **Dr. Sarah Wadsworth** will present Alcott's complex and varied role in the literary marketplace as a self-trained and successful professional writer. The series concludes Tuesday, November 29, 2011 at 6:30 p.m. in the Milwaukee Central Library's Children's Room with a screening of the second half of the *American Masters* documentary and discussion with Marquette professors **Dr. Angela Sorby** and **Dr. Sarah Wadsworth**. [Click for more about this event.](#)



Special Collections Introductory Sessions

Drop-in Introductory sessions in Special Collections continue in November. Sessions run 45 minutes with no reservations necessary. If you have any questions, contact archivist **Matt Blessing** at (414) 288-5901.

- November 4, 2011, 11:30 a.m.: J.R.R. Tolkien manuscripts
- November 11, 2011, 12:30 p.m.: Saint John's Bible
- November 18, 2011, 12:30 p.m.: J.R.R. Tolkien manuscripts

Sondheim Collection

The "Highlights from the Stephen Sondheim Research Collection" exhibit runs through November 28, 2011 in Raynor Library (2nd floor near staircase). The selection of visual materials features CDs, posters, scores, and other memorabilia. The vast collection, relating to Sondheim musicals including "West Side Story," "Company," "Follies," "A Little Night Music," "Sweeney Todd," and others, was donated by alumnus and professor **Paul Salsini** and is now accessible to researchers. [Click for more about the Sondheim Collection.](#)

Library Hours During Thanksgiving:

- Tuesday, November 22: 7:45 a.m. - 9:00 p.m., 24-hour access ends.
- Wednesday, November 23: 7:45 a.m. - 6 p.m.
- Thursday-Friday, November 24-25: CLOSED
- Saturday, November 26: 10 a.m. - 5 p.m.
- Sunday, November 27: 10 a.m. - 11:45 p.m., 24-hour access resumes.

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6. Recent Graduate Student and Alumni Accomplishments

Department of History

Adam Mertz is a second-year master's student in the department of history. On October 21, 2011 he presented at the Northern Illinois University Graduate Student Conference. His seminar paper was "Show Case Showdown: The United States and Chilean Copper Policy at the Dawn of the Alliance for Progress, 1960-1964."

College of Nursing

Dora Jones, a doctoral student in nursing, was awarded a scholarship to attend the Summer Research Course on Spirituality, Theology, and Health at Duke University in August. **Dr. Harold Koenig** is the creator of the course and was also her mentor. He is nationally and internationally renowned for being an expert on the topic of spirituality and health.

Department of Philosophy

On October 22, 2011, **Collin Pointon**, a master's student, gave a presentation at the National Collegiate Honors Council's annual conference in Phoenix, Arizona. His presentation was "When Students Teach: The Honor's Preceptorial." The presentation was on student-created and student-run undergraduate courses called preceptorials. Collin and two other students from Chapman University's Honors program expressed their experiences about the course he designed as an undergraduate last fall, "Science Fiction: Questioning Reality." That winter, he and 21 students in the class developed a completely unique classroom environment.



The conference program is available at <http://www.nchchonors.org/2011-conference/NCHC-2011-program-final.pdf>.

What have you been up to lately? Have you presented the results of your research at a conference? Have you had a publication accepted? Did you receive a scholarship or grant? Our graduate students are a productive, if somewhat modest, lot. We know you don't want to brag, so let us do it for you.



Please email your professional and scholastic accomplishments for inclusion in this newsletter to Mr. [Thomas Marek](#), Assistant Director for Financial Aid. **Your digital photos for reprint are welcome.**

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7. Calendar

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November 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10 Job Interview Workshop. See Article 3 .	11	12
13	14	15 December Graduates: Last day for public defense of the dissertation. Merit-based online financial aid applications due for spring, 2012. Job Search Workshop. See Article 3 .	16	17 Job Search Workshop. See Article 3 .	18	19
20	21 December Graduates: Theses, Projects, Essays due; Comp exams due.	22	23 Thanksgiving Holiday: Classes excused Nov. 23-27.	24 University offices closed.	25 University offices closed.	26
27	28	29	30			

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December 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 December Graduates: Final day to submit dissertation to the Graduate School with results and signatures.	8	9	10 Fall Classes End (Sessions 1 & 2).
11	12	13	14	15	16	17
18 Mid-Year Commencement.	19	20	21	22	23 University offices closed	24
25 Christmas	26 University offices closed	27 University offices closed	28 University offices closed	29 University offices closed	30 University offices closed	31

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January 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Year's Day	2	3	4	5	6	7
8	9	10	11	12	13	14
	Dissertation Boot Camp January 9-13.					
15	16 Martin Luther King Day: classes excused except for M.B.A. classes at the Kohler and Waukesha sites. University offices closed.	17 Spring classes begin (Sessions 1, 2 & 6).	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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February 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 May Graduates: Deadline to apply online for May graduation.	2	3	4
5	6	7	8	9	10	11
12	13	14	15 Merit-based financial aid online applications due for fall.	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

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March 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
Spring Break March 11-18, 2012: Classes excused.						
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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April 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 End of Summer Graduates: Deadline to apply online for end of summer graduation if attending May ceremony (not GSM students).	3	4	5 Easter Break: Classes excused April 5-8).	6 Good Friday: University offices closed.	7
8 Easter	9	10	11	12	13	14
15	16 Merit-based financial aid online applications due for summer, 2012.	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

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May 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5 Classes end for Spring Sessions 1 & 5.
6	7	8	9	10	11	12
13	14 Summer classes begin for Sessions 4 and 6.	15	16	17	18	19
20 Commencement	21	22	23	24	25	26
27	28 Memorial Day: University offices closed, classes excused.	29	30	31		

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June 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
	Dissertation Boot Camp June 4-8					
10	11	12	13 End of summer graduates: Deadline to apply online to graduate if not attending May ceremony.	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

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July 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 Independence Day: University offices closed, classes excused.	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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August 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
	Dissertation Boot Camp August 6-10					
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	29	30	31		

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MUGS News is the Graduate School's newsletter. *MUGS News* will bring you information about Graduate School policies, deadline reminders, job postings, and other meaningful news you can use. [Past issues](#) of *MUGS News* are available online.

MUGS NEWS
November, 2011 Vol. 16 No. 3
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Visit the Graduate School's website at www.marquette.edu/grad.



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