

## **JOB DESCRIPTION**

**TITLE:** **Peer Health Educator**

**SUPERVISOR'S TITLE:** Health Educator/Director of the Center for Health Education and Promotion

**GENERAL SUMMARY:** The Peer Health Educator is a part of Marquette's Student Health Service/Center for Health Education and Promotion. Peer health educators function as team members dedicated to the development and implementation of campus health education efforts. Peer health educators serve as health education liaisons to campus residence hall staffs and students. The peer health educator is responsible for the design, presentation, and evaluation of health education programs for Marquette students; and researches, writes and edits written health education materials appropriate for college students at a Jesuit, Catholic university.

**QUALIFICATIONS:**

1. Strong interest in preventive health
2. Excellent written and oral communication skills
3. Ability to handle a variety of tasks/good time management skills
4. Previous experience working in a team environment
5. Previous computer experience
6. Flexible schedule/able to work some evenings and weekends
7. Ability to work independently, be a "self-starter"
8. Not afraid to ask questions

### **DUTIES AND RESPONSIBILITIES:**

1. Conduct appropriate research for health programs utilizing various resources both on and off campus (i.e. library data bases, internet, SHS staff, community and campus organizations)
2. Plan and develop health education program outlines incorporating various learning techniques and formats (i.e. group discussion, lecture, role play, etc.)
3. Develop and design promotion of health education events and programs; distribute throughout the campus community
4. Present new and existing health education programs to campus and student groups in the residence halls and other campus and surrounding community locations
5. Assist in the design and utilization of program evaluation and needs assessment tools, work with various focus groups
6. Participate in the development and design of passive health education programming (i.e. News Flush®, bulletin boards, brochures, web page, etc.)
7. Assist in Student Health Service/Center for Health Education and Promotion surveys and special projects
8. Networking with professors and other campus professionals in creating opportunities conducive for health education programming and preventive health messages
9. Assist in development and execution of various health awareness days/weeks on campus: Sexual Violence Awareness Week, Breast Cancer Awareness Days, Great American Smokeout, World AIDS Day, AIDS Awareness Week, Love Your Body Week, Spring Break Awareness Days, Alcohol Awareness Week
10. Perform all other duties as assigned or as the situation dictates