

## Marquette University Course Evaluation Policy

Student evaluation of academic course experiences is an integral part of the Marquette University student learning assessment system and faculty members' annual performance evaluations. All university colleges and schools are required to have students evaluate courses and teaching on a regular basis. Effective spring term 2005, the use of the Instructional Assessment System, Form X (IAS), administered and scored by the University of Washington, is the primary, university administered method for student course evaluations. Professional colleges and schools in consultation with the Provost may elect to use alternative student course evaluations.

### Expectations for IAS Course Evaluations

1. **Every undergraduate, graduate and professional course will be evaluated by students using the IAS at least once a year** or if the course is offered less frequently, each time the course is delivered. The pattern for administration for Fall 2005 and Spring 2006 is undergraduate courses in the Fall term and graduate and professional courses in the Spring term excluding professional schools with their own course evaluation forms. In subsequent academic years this pattern will alternate each year.
2. **All untenured faculty and first year participating and adjunct faculty** will conduct IAS course evaluations (or professional school alternative evaluations) in all courses taught **every term**.
3. Departments and colleges have the option to conduct IAS course evaluations of all unit courses every term.

### Assessment Cycles

#### Pattern 1 For Academic years when the Fall is an Even year

Fall Term 200X(06,08)	Spring Term 200X(07,09)
Untenured Tenure-Track Newer Part-Time Faculty	Untenured Tenure-Track Newer Part-Time Faculty
Departments which evaluate all courses each term	Departments which evaluate all courses each term
Graduate/Professional Courses	Undergraduate Courses

#### Pattern 2 For Academic years when the Fall is an Odd year

Fall Term 200X(07,09)	Spring Term 200X(08,10)
Untenured Tenure-Track Newer Part-Time Faculty	Untenured Tenure-Track Newer Part-Time Faculty
Departments which evaluate all courses each term	Departments which evaluate all courses each term
Undergraduate Courses	Graduate/Professional Courses